

**Tender for Engagement of an Agency for Event Management for upcoming event at Gujarat Biotechnology University,  
Gandhinagar**



**GUJARAT BIOTECHNOLOGY UNIVERSITY**

**Nr. GIFT City, GIFT City Road,  
Shahpur Village, Gandhinagar- 382355**

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**Corrigendum-I**

**Tender for Engagement of an Agency for Event Management for upcoming event at Gujarat  
Biotechnology University, Gandhinagar**

**E-Tender No.: GBU/ADMIN/EVENT/05/2022**

**Date: 02/06/2022**

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**Corrigendum I**

S.N.	Original Clause	Modified Clause/New Clause																																				
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2)	<p><b>3.1.2. Earnest Money Deposit:</b></p> <p><b>a)</b> A Bidder is required to deposit, along with its Bid, a bid security of Rs. 1,00,000 Lakh (Rupees One Lakh only) (the “Bid Security”), in the format set forth in Annexure 6, refundable not later than 120 (one hundred and twenty) days from the Bid Due Date, except in the case of the Selected Bidder whose Bid Security shall be retained till it has provided a Performance Security under the Contract. The bid security (EMD) should be submitted, in the form of unconditional Bank Guarantee in favour of</p>	<p><b>3.1.2. Earnest Money Deposit:</b></p> <p><b>(a)</b> A Bidder is required to deposit, along with its Bid, bid security of Rs. 1,00,000 Lakh (Rupees One Lakh only) (the “Bid Security”), in the format set forth in Annexure 6, refundable not later than 120 (one hundred and twenty) days from the Bid Due Date, except in the case of the Selected Bidder whose Bid Security shall be retained till it has provided a Performance Security under the Contract. The bid security (EMD) should be submitted, in the form of an unconditional Bank Guarantee in favor of “Gujarat Biotechnology University”, payable at Gandhinagar. Any exemption from EMD will be as per Gujarat state procurement policy, 2016.</p>																																				

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3)	<p><b>3.10 Eligibility Criteria:</b> The Bidder shall have an average annual turnover of minimum Rs. 10 crores (INR) for last three financial years (FY 2019-20, FY 2020-21, FY 2021-22).</p>	<p><b>3.10 Eligibility Criteria</b> Considering the impact of Covid-19, no major events have been organized in 2 years. In view of the same, the Bidder shall have an average annual turnover of a minimum Rs. 10 crores (INR) in any three financial years of the last five financial years.</p>																								
4)	<p><b>3.11 Technical Score (25 Marks):</b> Base on Overall Event Management Plan and Implementation approach– based on presentation. Content of the Presentation shall be as stated below (Maximum Score 25 Marks)</p> <p><b>Technical Presentation:</b> An Evaluation Committee (EC) will evaluate the Technical Presentations of the Bidders meeting the minimum eligibility criteria. The technical presentation based on which the final technical score would be awarded, should include: Event Management plan for the one day event planned between 20 May 2022 to 20 June 2022 at GBU, stating,</p> <ol style="list-style-type: none"> <li>Overall Concept- Venue Design, layouts, proposed theme for the event</li> <li>Detailed layout plan and Infrastructure/Beautification works</li> <li>Detailing of Signage’, welcome arches, Gates designs etc.</li> <li>Understanding of Scope of work with detailing of works with deployment of technical and event management manpower for project designing and execution of all</li> </ol>	<p><b>3.11 Technical Score (25 Marks):</b> Break up of technical Score:</p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Parameter</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Based on Overall Event Management Plan and Implementation approach– based on presentation.</td> <td>15</td> </tr> <tr> <td colspan="3" style="text-align: center;"><b>Financial Eligibility (Max. 5 Marks)</b></td> </tr> <tr> <td rowspan="3">2.</td> <td>a) Average annual turnover of minimum Rs. 10 crores (INR) for three or more financial years.</td> <td>3</td> </tr> <tr> <td>b) Average annual turnover of minimum Rs. 12 crores (INR) for three or more financial years.</td> <td>4</td> </tr> <tr> <td>c) Average annual turnover of minimum Rs. 15 crores (INR) for three or more financial years.</td> <td>5</td> </tr> <tr> <td colspan="3" style="text-align: center;"><b>Past Experience (Max. 5 Marks)</b></td> </tr> <tr> <td rowspan="2">3.</td> <td>a) Minimum Eligible Assignment</td> <td>3</td> </tr> <tr> <td>b) At least one Additional Assignment over and above the Minimum Eligible Assignment with a total order value of at least INR 1 Crore</td> <td>4</td> </tr> </tbody> </table>	Sr. No.	Parameter	Score	1.	Based on Overall Event Management Plan and Implementation approach– based on presentation.	15	<b>Financial Eligibility (Max. 5 Marks)</b>			2.	a) Average annual turnover of minimum Rs. 10 crores (INR) for three or more financial years.	3	b) Average annual turnover of minimum Rs. 12 crores (INR) for three or more financial years.	4	c) Average annual turnover of minimum Rs. 15 crores (INR) for three or more financial years.	5	<b>Past Experience (Max. 5 Marks)</b>			3.	a) Minimum Eligible Assignment	3	b) At least one Additional Assignment over and above the Minimum Eligible Assignment with a total order value of at least INR 1 Crore	4
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	<p>works e. Proposed structure of event management team</p>		<p>c) At least one Additional Assignment over and above the Minimum Eligible Assignment with a total order value of at least INR 2 Crore</p>	<p>5</p>				
		<p><b>Technical Presentation:</b> The conceptual topic for the presentation “<i>Inauguration of the Gujarat Biotechnology University Main Building by Hon. Prime Minister of India, In the presence of VIP delegates from the British High Commission office and from The University of Edinburgh</i>”. The Evaluation Committee (EC) will evaluate the Technical Presentations of the Bidders, meeting the minimum eligibility criteria. The technical presentation based on which the final technical score would be awarded should include, Event Management Plan for the above one-day event planned between 01 Jun 2022 to 15 July 2022 at GBU, stating,</p> <ul style="list-style-type: none"> <li>a. Overall Concept- Venue Design, layouts, and the proposed theme for the event. Refer to <i>Corrigendum-IA</i> below, for the GBU building masterplan and floorplan.</li> <li>b. Detailed layout plan and Infrastructure/Beautification works</li> <li>c. Detailing of Signage, welcome arches, Gates designs, etc.</li> <li>d. Understanding of Scope of work with detailing of works with the deployment of technical and event management manpower for project designing and execution of all works</li> <li>e. Proposed structure of event management</li> </ul>						
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8.	Design, Providing, making and arranging Hanging Props/ Pylon/ Box Gate/ Banner/ Podium Masking/ Backdrop/ Entry – Exit Gates and other branding as required on MS pipe with color flax printing and making as specified by in charge on Hire Charges including removing the same after completion of the event, including all transportation, carriage, lead, lift, etc complete as directed by in charge.	Sq. ft	8-A	Design, Provide, make and arrange <b>Hanging Props</b> and other branding as required on MS pipe with color flax printing and making as specified by in charge on Hire Charges including removing the same after completion of the event, including all transportation, carriage, lead, lift, etc complete as directed by in charge.	Sq. ft.
			8-B	Design, Provide, make and arrange <b>Pylon</b> and other branding as required on MS pipe with color flax printing and making as specified by in charge on Hire Charges including removing the same after completion of the event, including all transportation, carriage, lead, lift, etc complete as directed by in charge.	Sq. ft.
			8-C	Design, provide, make, and arrange <b>Box Gate</b> and other branding as required on MS pipe with color flax printing and making as specified by in charge on Hire Charges including removing the same after completion of the event, including all transportation, carriage, lead, lift, etc complete as directed by in charge.	Sq. ft.
			8-D	Design, Provide, make and arrange <b>Banner</b> and other branding as required on MS pipe with color flax printing and making as specified by in charge on Hire Charges including removing the same after completion of the event, including all transportation, carriage, lead, lift, etc complete as directed by in charge.	Sq. ft.

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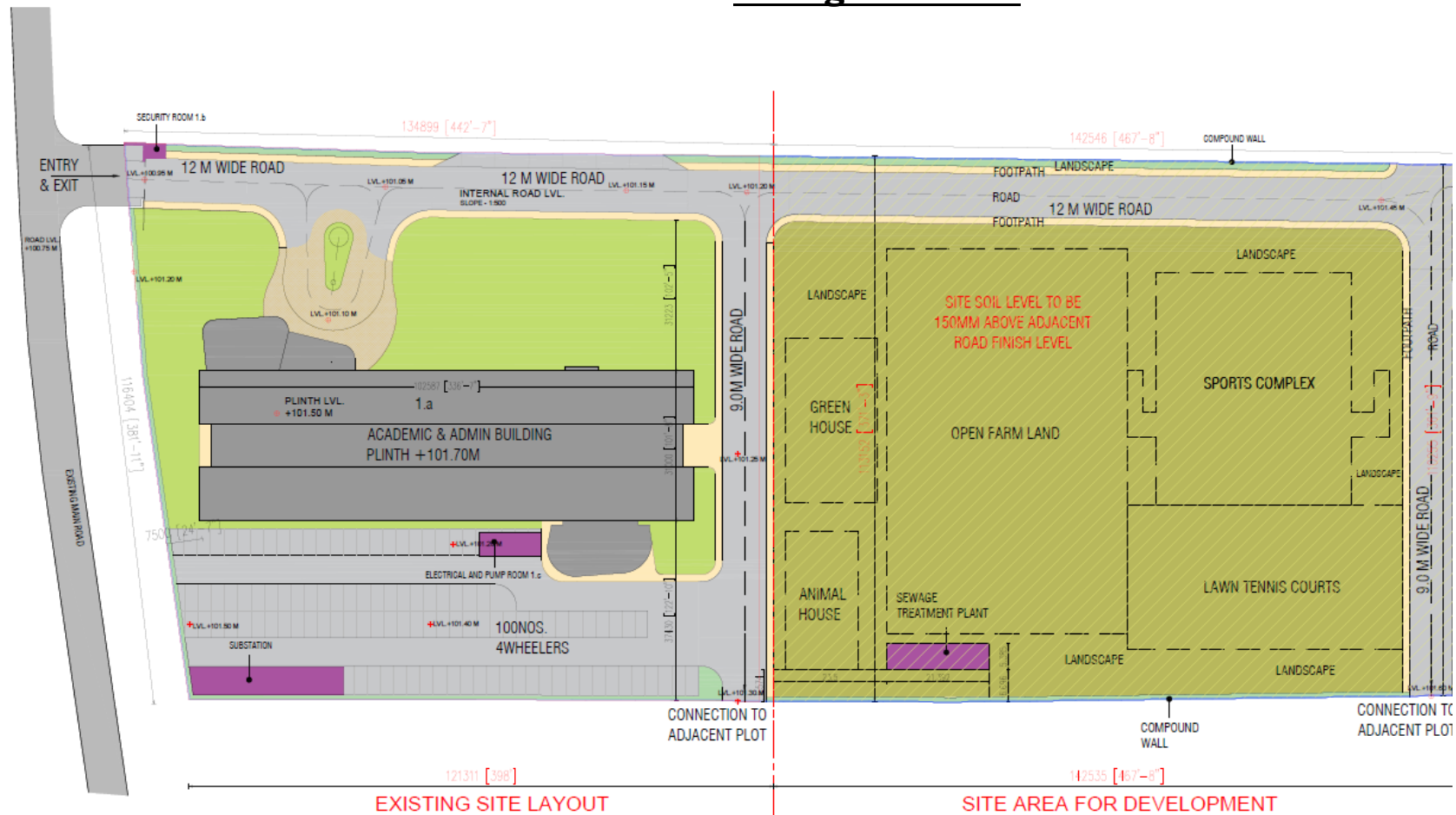
		8-E	Design, provide, make and arrange <b>Podium Masking</b> and other branding as required on MS pipe with color flax printing and making as specified by in charge on Hire Charges including removing the same after completion of the event, including all transportation, carriage, lead, lift, etc. complete as directed by in charge.	Sq. ft.	
		8-F	Design, Provide, make and arrange <b>Backdrop</b> and other branding as required on MS pipe with color flax printing and making as specified by in charge on Hire Charges including removing the same after completion of the event, including all transportation, carriage, lead, lift, etc. complete as directed by in charge.	Sq. ft.	
		8-G	Design, Provide, make, and arrange <b>Entry-Exit Truss Gates</b> and other branding as required on MS pipe with color flax printing and making as specified by in charge on Hire Charges including removing the same after completion of the event, including all transportation, carriage, lead, lift, etc. complete as directed by in charge.	Sq. ft.	
7)	<b>Annexure-8-Financial Bid:</b>		<b>Annexure-8 Financial Bid:</b>		
	30.	Design, print, and supply Invitation Card with cover/ Brochure as required on handmade paper as per direction of Authority.	Nos.		
	30.	Design, print, and supply Invitation Card with cover as required on <b>handmade paper of A4 size</b> as per direction of Authority.	Nos.		
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	31.	Design, print, and supply Invitation Card with cover/ Brochure as required on high GSM paper as per direction of Authority.	Nos.		31-A	Design, print, and supply Invitation Card with cover with a minimum of <b>250 GSM for A4 paper.</b>	Nos.	
					31-B	Design, print, and supply Brochures with a minimum of <b>130 GSM for A4 paper.</b>	Nos.	
9)	<b>Annexure-8-Financial Bid:</b>				<b>Annexure-8 Financial Bid:</b>			
	49.	Plaque as per the requirement of GBU	Nos.		49-A	Inaugural plaque specification: Stainless Steel plate with grade-304 and 16-gauge thickness, size 3 ft. ×2 ft., written with colored letters on it.	Nos.	

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**Corrigendum-IA**



**I. GBU Masterplan**

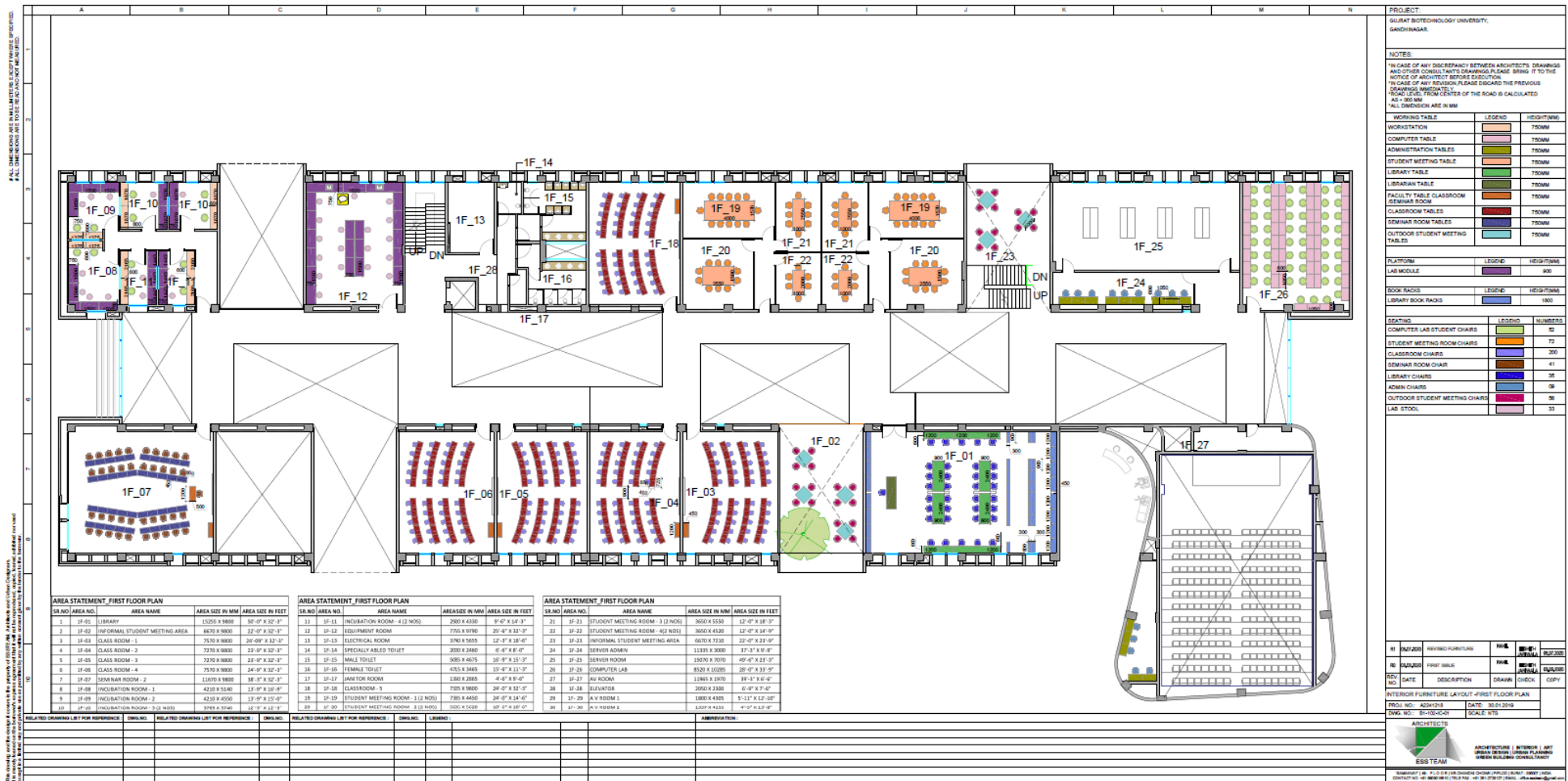


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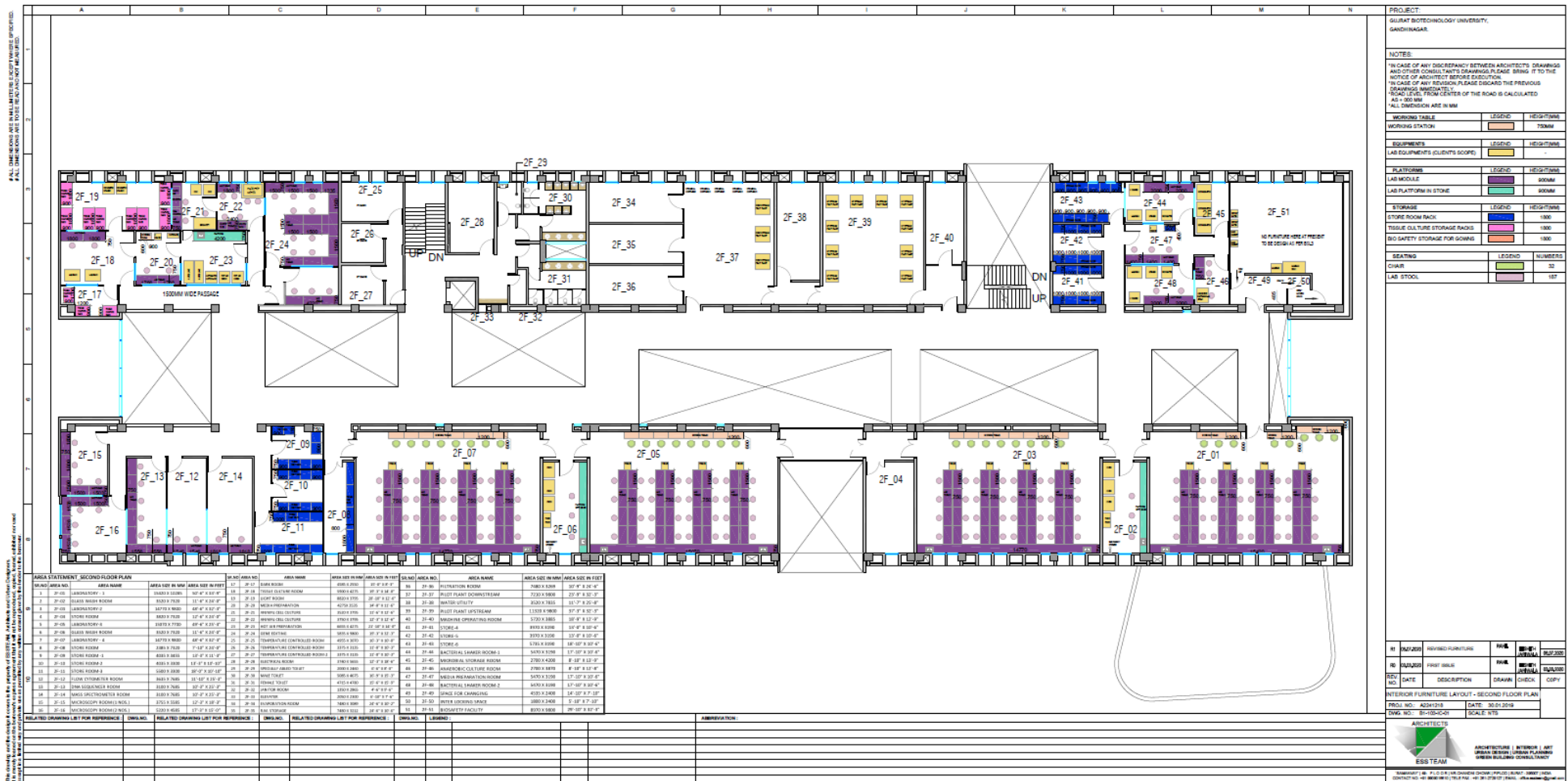
## II. Ground Floor

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### III. First Floor

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## IV. Second Floor